



# Enriched Living Board Member Application Packet

-2026 Term-



## **Enriched Living Board Structure & Expectations**

Enriched Living is led by a hands-on, active working board that plays a vital role in advancing our mission to create meaningful opportunities and inclusive communities for adults with disabilities.

Our board members are not only governance leaders — they are engaged partners who actively contribute their time, talents, and networks to strengthen our programs, events, and outreach efforts.

**As a member of Enriched Living's Board of Directors, you may be involved in:**

- ***Supporting and attending fundraising*** and community events (such as annual gala and golf outing)
- ***Serving on at least one planning committee*** in the year to help shape programs, partnerships, or financial development
- ***Acting as an ambassador*** for Enriched Living within your community and professional circles
- ***Providing strategic input, oversight, and creative ideas*** to help our organization grow sustainably

We believe in a collaborative, working board culture — one where each member's unique strengths are celebrated and put into action to further our mission.

**Benefits of serving on the Enriched Living Board:**

- ***Meaningful Networking:*** Build valuable connections with professionals and advocates who share your passion.
- ***Engaging Events:*** Participate in dynamic and enjoyable community based events.
- ***Collaborative Culture:*** Enriched Living is an innovative social service organization and you will get to be a part of building programs that will shape the future of care for adults with disabilities.
- ***Professional Growth:*** Enhance your leadership skills and build your professional experience while making a tangible impact in the community.



## **Enriched Living Board Positions & Descriptions**

Each board member plays an important role in shaping our programs, strengthening our community, and ensuring every resident continues to live a life of purpose, connection, and joy.

Below are the board seats currently available within our active working board structure.

**Please review the descriptions and indicate which position(s) you are most interested in being considered for.**

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### **Executive Board Officers**

☐ **Board Chair (President)**

Provides overall leadership to the board and ensures that Enriched Living stays true to its mission. Works closely with the Executive Director to set meeting agendas, lead board discussions, and inspire engagement among all members. Represents the board at public events and community functions.

☐ **Vice Chair (Vice President)**

Supports the Chair and steps in when the Chair is unavailable. Assists with special projects and often leads one or more committees. Serves as a mentor and connector among members, helping drive board participation and organizational growth.

☐ **Secretary**

Maintains accurate records of meetings, votes, and board activities. Ensures compliance with bylaws and assists in communication between the board and Enriched Living staff. Helps keep the board organized and informed.

☐ **Treasurer**

Oversees the financial health of Enriched Living. Works with the Executive Director and accounting partners to review budgets, monitor reports, and ensure transparency. May chair or participate in the Gold or Finance Committee.

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### **General Board Member Seats**

☐ **Community & Family Relations Member**

Acts as a bridge between Enriched Living, our families, and our residents. Provides feedback and ideas to strengthen family engagement and ensure that resident needs remain at the heart of our work.



☐ **Fundraising & Event Engagement Member**

Supports fundraising campaigns, community partnerships, and special events such as the Gala and Gold Committee initiatives. Helps connect Enriched Living with new sponsors, donors, and community supporters.

☐ **Program & Advocacy Member**

Provides insight and leadership related to program development, resident advocacy, and inclusion initiatives. Works closely with staff to support projects such as the Clubhouse, Store, and Advocacy programs.

☐ **Professional Expertise Member**

Brings specialized skills — such as finance, healthcare, law, HR, education, or real estate — that can guide Enriched Living's decision-making and strengthen long-term sustainability.

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## **Non-Board Member Opportunities**

If not selected for a board seat or are interested in a shorter term commitment, you may still be considered for other leadership committees such as the **Gala Committee** or **Golf Committee**. As a part of these committees you will be playing essential support roles in event planning, fundraising, and community outreach.

- Planning committees typically meet every month via Zoom in the 3-6 months prior to the event.
- In the month of the event, there will be one in person meeting in addition to the Zoom meeting.
- Committee members will have specific obligations and perks for their service -specifics to be discussed in the first committee meeting.
- 2026 Event Committees: Gala Committee: Hollywood Nights Gala on March 28th 2026. Committee will commence in November 2025. Golf Committee: Third Annual Keep It Moving Scramble-August 2026. Committee will commence in May 2026.

### **Please Indicate Your Interest** *(You may select more than one)*

☐ Gala 2026

☐ Golf 2026

☐ Keep me updated on future committees



## **Enriched Living Board Member 2026 Application**

Thank you for your interest in serving on the Board of Directors for Enriched Living. Please complete this application thoroughly so we may learn more about your background, expertise, and interest in serving.

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### **Section 1: Personal Information**

- Full Name: \_\_\_\_\_
- Preferred Name (if different): \_\_\_\_\_
- Address: \_\_\_\_\_
- City, State, ZIP: \_\_\_\_\_
- Primary Phone: \_\_\_\_\_
- Email: \_\_\_\_\_
- Preferred Contact Method: ☐ Phone ☐ Email

### **Section 2: Professional Background**

- Current Occupation/Title: \_\_\_\_\_
- Employer/Organization: \_\_\_\_\_
- Industry/Field: \_\_\_\_\_
- Brief summary of your professional background (2–4 sentences):  
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## Section 3: Board Interest

1. Why are you interested in serving on the Enriched Living Board?

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2. What skills, expertise, or experiences would you bring to the Board? (check all that apply)

- ☐ Nonprofit leadership/governance
- ☐ Finance/accounting
- ☐ Fundraising/philanthropy
- ☐ Legal expertise
- ☐ Marketing/communications
- ☐ Strategic planning
- ☐ Community engagement/advocacy
- ☐ Program development
- ☐ Human resources/organizational management
- ☐ Other: \_\_\_\_\_

3. What causes or areas of impact are you most passionate about?
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## Section 4: Commitment

Board members are expected to:

- Attend regular board meetings (typically 4 per year).
- Participate actively in at least one committee (planning committees typically meet monthly via Zoom for 3-6 months prior to events. Month of event will include one in person meeting in addition to the Zoom meeting. Committee members will have specific obligations to the committee to be discussed in the first meeting of the event.)
- Support fundraising initiatives and/or make a personally meaningful annual contribution.

1. **Are you able to commit to these responsibilities?** ☐ Yes ☐ No ☐ Unsure

2. **How much time per month are you able to dedicate to board service?**

☐ 1–5 hours ☐ 6–10 hours ☐ 11–15 hours ☐ 15+ hours

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## Section 5: References

Please provide the name and contact information for **two references** who can speak to your qualifications and character.

- Reference 1: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone/Email: \_\_\_\_\_

- Reference 2: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone/Email: \_\_\_\_\_



## Section 6: Additional Information

- Have you ever served on a nonprofit board before? ☐ Yes ☐ No

If yes, please list organization(s) and role(s):

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- Is there any other information you'd like us to know?

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## Applicant Statement

I affirm that the information provided in this application is true and complete to the best of my knowledge. If selected, I agree to fulfill the responsibilities of a board member and act in the best interest of Enriched Living.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_